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| **Name:** |  |
|  |
| **TASK:** | **Operating Washing machines** | **Stage 1 of 1 stages in task** |
| TA; | Washing of all items. |

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| A Skill level of**...A...B...C...D...E...**Indicate level using underpinning work skill guide**Requiring task skills of:**

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|  | **Assistance coding;**0=no assistance/fully independent1=indirect verbal prompts/instructions2=gestural prompts3=direct verbal prompts/instructions4=model style prompting5=physical prompting MINIMAL6=physical prompting FULL assistance7=not complaint/failed taskN/A=not applicable  | OBSERVATION DATES  |  |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
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|  | **Staff initials**; |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | OHS requirements;Safety Glasses, Gloves; Rubber,  | ASSISTANCE REQURED |
| **1** | Lift lid & load machine with required items ***as per wall instructions in laundry*** then close lid. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  Check that washing machine settings are set for desired task - steps 3-4 & 5.  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** | **Water height;** adjust by turning load selector- left for small load - right for large load |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4** | **Water temperature** To adjust turn large selector to **red (warm)** or **green (cold)** as per wall instructions. |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5** | Push cycle dial in and turn clockwise until **arrow is on 10**. |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6** | With lid shut. Turn on washing machine by pulling cycle dial out.  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **7****~****8** | **Laundry liquid;** using container, without handle, fill to indicator mark with laundry liquid from blue jug.  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Booster -** If required; using small container with handle Fill to indicator mark with booster from clear jug. |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **9** | Open lid of machine – Add laundry liquid / booster to wash. |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **10** | Close lid, move wash counter to correct wash cycle **1-2-3.**Recheck settings are correct.  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11** | Repeat steps 5 through to 7 until items have completed required cycles.  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **12** | Remove washed items |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Comments:**

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| **Worker name** |  |
| **Assessed by** |  |
| **Date of Assessment** |  |
| **Nature of concern/issue**Please provide written comments/supporting evidence\* relating to the application of the wage assessment process. Highlight any concerns surrounding the assessment of competency (core/industry) and/or productivity for each individual worker. | (Attach separate sheet if more space required) |
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| **Date of post assessment query** |  |
| Name of person completing post assessments  |  |
| **Title**  |  |

\* Supporting evidence refers to documented history, highlighting select items relating to your query.

This evidence will take the form of productivity records, and assistances recorded.